

**COMPANY PROFILE**

Gary-Buchanan Enterprises was established in 2001 in Jackson, Mississippi as business providing management and general services in the public and private sectors.

**LEADERSHIP**



Dr. Debra A. Buchanan is the owner and chief executive officer of Gary-Buchanan Enterprises, LLC. She has more than 30 years' experience in higher education administration. Her education and professional experiences in higher education were acquired in three states (Mississippi, Iowa, and Oklahoma).

**CORE COMPETENCIES**



**Team Building**

- Build teams of seasoned professionals to perform contracted services



**Program Development**

- Program administration and/or implementation
- Proposal (Grant) writing
- Institutional and program accreditation assessment and assistance



**Research**

- Research design
- Program assessment
- Survey development and administration
- Data collection, analysis, management, and reporting
- Test administration, proctoring, and scoring



**Performance and Planning**

- Needs Assessment
- Strategic planning
- Communications, publications, marketing



**Other**

- Proofreading, editing, and typing
- Data entry
- Public speaking
- Professional development workshop development and presentation

**CERTIFICATIONS**



Paralegal, Duke University



Closing Agent, National Notary Association

**COMPANY SNAPSHOT**



**Debra A. Buchanan**

[www.linkedin.com/in/debraabuchanan](http://www.linkedin.com/in/debraabuchanan)

✉ debra@enterprisesgbe.com  
☎ (601) 940-4547  
www.enterprisesgbe.com

**Business Location**  
972 Garvin Street  
Jackson, MS 39206-5020

**Mailing Address**  
PO Box 16501  
Jackson, MS 39236

**NAICS Codes**

- 541199 - All Other Legal Services
- 541611 - Administrative Management and General Consulting Services
- 541720 - Research and Development in the Social Sciences and Humanities
- 541910 - Marketing Research and Public Opinion Polling
- 561110 - Office Administrative Services
- 561410 - Document Preparation Services
- 611430 - Professional and Management Development Training
- 611710 - Education Support Services
- 621410 - Family Planning Centers
- 925110 - Administration of Housing Programs

**PSC Codes**

- AF11: R&D: Educational – Basic Research
- AF16 R&D: Educational – Management and Support
- AJ71 R&D: Social Sciences – Basic Research
- AK11 R&D: Housing – Basic Research
- AL11 R&D: Employment – Basic Research
- AL16 R&D: Employment – Management and Support
- AQ90 R&D: Other Social Sciences
- AQ96 R&D: Other Social Services – Management and Support
- AZ16 R&D: Management and Support
- B506 Data Analyses – Other than Scientific
- R408 Program Management/Support Services
- R422 Market Research and Public Opinion Services
- R426 Communications Services
- R499 Other Professional Services
- R607 Word Processing/Typing Services
- S201 Custodial, Janitorial Services
- U009 Education Services

**PAST PERFORMANCES**



**Society for College and University Planning**

